

**FORM-11**

Date: \_\_\_\_\_

To  
The Director of Evaluation  
JNTUH  
Kukatpally, Hyderabad – 500085

Sir,

Sub: Name/Father Name/gender corrections under the Tatkal scheme – Reg. Ref:  
Hall-ticket number of the candidate is \_\_\_\_\_

With reference to the subject cited above, Mr./Ms. \_\_\_\_\_,  
a student of B.Tech./B.Pharmacy/M.Tech./M.Pharmacy/MBA/MCA bearing the  
hallticket number \_\_\_\_\_ requires his/her corrections as mentioned  
bellow.

Error exists in	Existing	Required	Change Required
Name			Yes / No
Father Name			Yes / No
Gender			Yes / No

After incorporation of the corrections, the below mentioned certificates are required: PART-A

S.No.	Year - Semester	Regular	Supplementary *		
		Month & Year	Month & Year	Month & Year	Month & Year
1					
2					
3					
4					
5					
6					
7					
8					

\*If more than four appearances in any semester, it should be mentioned overleaf (backside)

Total No.of marks memos : \_\_\_\_\_ x 1050/- = \_\_\_\_\_ ( PART-A Amount)

PART-B

S.No	Certificate type	Amount Rs.	Yes/No
1	Consolidated Marks memo	1000+50/-	
2	Provisional Certificate	1000+250/-	
	PART-B amount		

Total amount payable

1	PART-A amount	
2	PART-B amount	
3	Total amount to be paid	

The above amount was paid/transferred and the details of payment are as follows: Instrument (DD/Challan/Online/T-wallet) No \_\_\_\_\_ date \_\_\_\_\_

PRINCIPAL

Enclosure:

- 1) Document to be enclosed
  - a) SSC certificate
  - b) Original certificates of which correction required