



## FORM-2

(For Duplicate Original Degree Certificate)

JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD  
TELANGANA (INDIA)

Application for Award of DEGREE / DIPLOMA

(To be sent the Controller of Examinations, JNTUH, Kukatpally, Hyderabad – 500 085)

Hall Ticket No												College Code*		
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D.D. No \_\_\_\_\_ Dt \_\_\_\_\_

Bank \_\_\_\_\_ Amount Rs. \_\_\_\_\_

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

In Convocation ( in Absentia)

Pre – Convocation

Post – Convocation

(Tick [✓] the appropriate box)

Affix a recent  
Passport size  
photography.

Name (In Block Letters): \_\_\_\_\_

Father Name (In Block Letters): \_\_\_\_\_

Degree / Diploma to be awarded	Degree / Diploma Branch	
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Name of the College where last studied*	
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Month & Year of Passing	Month			Year				
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Place:

Date:

SIGNATURE OF THE CANDIDATE

ADDRESS LABELS (write in CAPITAL LETTERS ONLY)

Note: The Degree/Diploma will be sent by post, write your full address neatly and legibly.

Staple one more Photograph here

Name:
(HT NO):
S/O,D/O
D.No.
Street.
Mobile No.
Dist. Pin:

Name:
(HT NO):
S/O,D/O
D.No.
Street.
Mobile No.
Dist. Pin:

→ Enclosures to the Application:

D.D in favour of the REGISTRAR, JNTUH payable at Hyderabad. (H.T. No. Shall be written on the back side of DD)

(PTO)

[Fees inclusive of postage

i) In Convocation (In Absentia) :Rs.1000/-

ii) Pre-Convocation:Rs.3500/-

iii) Post-Convocation:Rs.1100/- + Late fee of Rs.500/- per year]

- 2 Photo copy of the Provisional Certificate.
- 3 Pass-port size photograph with written on the back side of Photograph.
- 4 Retain a photocopy of this application with you.
- 5 If you have not received the certificate within 60 days of your application contact the Director of Evaluation for EMS (Speed Post) number. No claim of non-receipt of Certificate shall be entertained if it is not reported with 60 days of your application.

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**(To be filled by the office of the Controller of Examinations, JNTUH University, Hyderabad)**

The Candidate has fulfilled all the academic requirements for the award of \_\_\_\_\_ Degree/  
Diploma in \_\_\_\_\_. The Candidate has secured \_\_\_\_\_ Class.

**Date:**

**CONTROLLER OF EXAMINATIONS**

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**(To be filled by the office of the Registrar, JNTUH University, Hyderabad)**

1. The award of Degree/ Diploma to the applicant was endorsed by the Academic Senate at its meeting held on \_\_\_\_\_
2. The Executive Council approved the award of Degree/Diploma to the applicant at its meeting held on \_\_\_\_\_
3. Degree/Diploma bearing number \_\_\_\_\_ was awarded to the applicant at the Convocation held on \_\_\_\_\_
4. Demand drafts entered in the D. D. Register at page No. \_\_\_\_\_ on \_\_\_\_\_
5. The Degree/Diploma certificate may be issued.

**Date:**

**REGISTRAR**

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The Degree / Diploma Certificate bearing No. \_\_\_\_\_ is Dispatched on

\_\_\_\_\_.

**Dispatching Clerk,  
JNTUH University,  
Hyderabad.**