



FORM – 3

(For Name Correction only)

**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD
TELANGANA (INDIA)**

Date: _____

To
The Director of Evaluation,
JNTUH University,
Kukatpally, Hyderabad – 500085

Sir,

Sub: Name/Father Name/Gender corrections in certificates – Reg.

Ref: Hall-ticket number of the candidate is _____

With reference to the subject cited above, Mr./Ms. _____, a student of
(*B.Tech./B.Pharmacy/M.Tech./M.Pharmacy/MBA/MCA*) bearing hall-ticket number _____
requires his/her corrections as mentioned bellow.

Error exists in	Name Printed on Certificate	Required Correction	Change Required
Name			Yes / No
Father's Name			Yes / No
Gender			Yes / No

After incorporation of the corrections, the below mentioned certificates are required to be printed:

PART-A (If Marks memos need to be corrected)

S.No.	Year / Semester	Regular Exams	Supplementary * Exams		
		Month & Year	Month & Year	Month & Year	Month & Year
1					
2					
3					
4					
5					
6					
7					
8					

***If more than four appearances in any semester, it should be mentioned overleaf (backside)**

Total No. of marks memos: _____ x Rs.50/- = Rs. _____ (PART-A Amount)

P.T.O

PART-B

S.No	Certificate type	Amount (Rs)	Yes/No
1	Consolidated Marks memo	50/-	
2	Provisional Certificate	250/-	
3	Original Degree Certificate	500/-	
	PART-B amount		

Total amount payable

1	PART-A amount (Rs.)	
2	PART-B amount (Rs.)	
3	Total amount to be paid (Rs.)	

The above amount was paid/transferred and the details of payment are as follows:

(DD/Challan/Online /T-wallet) No _____ date _____

(Demand draft in favour of "**The Registrar, JNTUH University, Hyderabad**")

Signature of the Candidate

PRINCIPAL
(Signature with College Stamp)

Enclosures:

-Document to be enclosed

- a) SSC certificate
- b) Original certificates of which correction required

***Principal Signature is not mandatory for the course completed students.**