



# FORM-4

S.No.

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**(For Transcripts only)**

**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD  
TELANGANA (INDIA)**

**Application For Transcripts of B.Tech, B.Pharm, M.Tech, M.Pharm  
(1999-2000 batch onwards)**

*(To be submitted through the College where studying)*

Name and Address of Student: \_\_\_\_\_

Course : \_\_\_\_\_ Branch : \_\_\_\_\_ H.T. No: \_\_\_\_\_

College where studying/studied: \_\_\_\_\_

### **DETAILS OF TRANSCRIPTS REQUIRED**

**(See backside for Instructions)**

**(i) Set of memos of marks** *(If the space is insufficient write details on back-side)*

Sl. No.	Year - Semester	Regular Exams	Supplementary Exams		
		Month & Year	Month & Year	Month & Year	Month & Year
1					
2					
3					
4					
5					
6					
7					
8					

Total No. of marks memos in a set (a) : \_\_\_\_\_ No. of sets required (b) : \_\_\_\_\_

**(ii) Transcript of Consolidated Marks Memo**

No. of copies required (c): \_\_\_\_\_

**(iii) Transcript of Provisional Certificate**

No. of copies required (d): \_\_\_\_\_

**(iv) Transcript of any other document\*** (\_\_\_\_\_)

No. of copies required (e) : \_\_\_\_\_

Total amount paid towards cost of Transcripts = [(a)x(b) + c + d + e] × Rs.60/- = Rs. \_\_\_\_\_

Challan No. \_\_\_\_\_, dt. \_\_\_\_\_ (enclosed)

Place :

Date :

**SIGNATURE OF APPLICANT**

FORWARDED

Place:

Date:

**SIGNATURE OF PRINCIPAL**

## **INSTRUCTIONS**

The following transcripts will be issued by printing the required documents on security paper.

- (i) Marks Memos of B.Tech. examinations (1999-2000 batch onwards)
- (ii) Consolidated Marks Memo of B.Tech. course (1999-2000 batch onwards)
- (iii) Provisional Certificate of B.Tech. degree (1999-2000 batch onwards)

One set of the above documents [i.e., **one set of marks memos + one CMM + one PC**] or part of the set of the above documents will be issued along with an envelope. For each set of the above documents *only one envelope* will be given. ***It may be noted that for the above items photo-copies need not be enclosed.***

The students, who require their transcripts, have to submit duly filled-in prescribed application for issue of transcripts, in the Examination Branch, JNTUH University, Hyderabad along with the necessary amount of fee (**@ Rs.60/- per transcript**) in the form of **State Bank of India challan only**. The challan shall be payable at **State Bank of India, JNTUH Campus, JNTUH University, Hyderabad.**

If the students require any other document other than the documents mentioned above, they shall submit the filled-in application (in the prescribed format), along with the required number of photo-copies (Xerox copies) of the document(s), duly attested by the Principal, with stamp, of the College/Institution, where the student has completed the course. The fee challan (**@ Rs.60/- per transcript**) has to be enclosed to the application. The attestation of the Principal, with stamp, on each Xerox copy is mandatory.